

How to Complete Online Forms With a Parent Account

Step 1. Visit www.rankonesport.com

Step 2. Select **PARENTS CLICK HERE!**



Step 3. Select **GO TO FORMS**

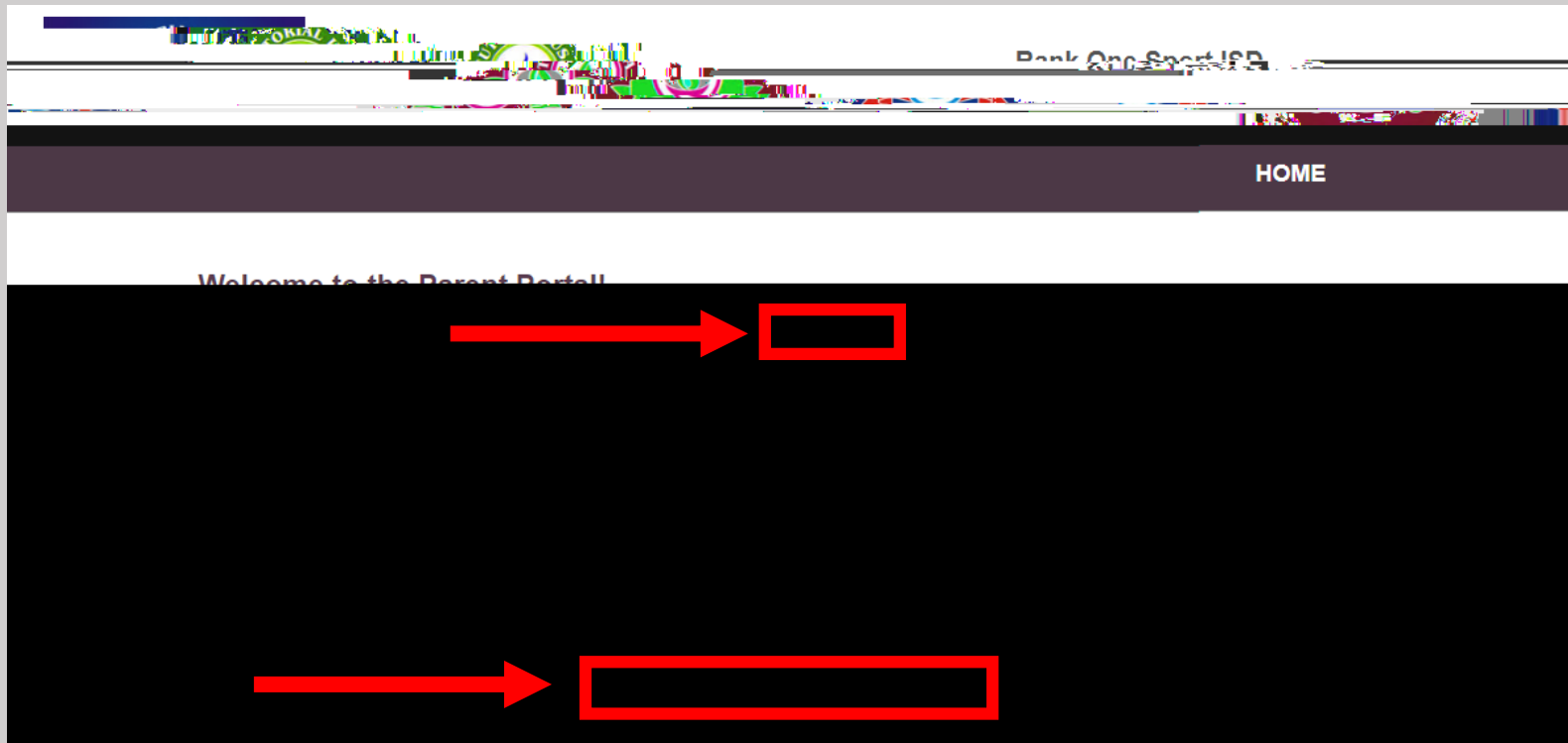


Step 4. Select your State

Step 5.

How to Create a Parent Account Tutorial

Proceed to **“Online Forms”** or **“Click Here”** at the top of the page.



To

Create New Account

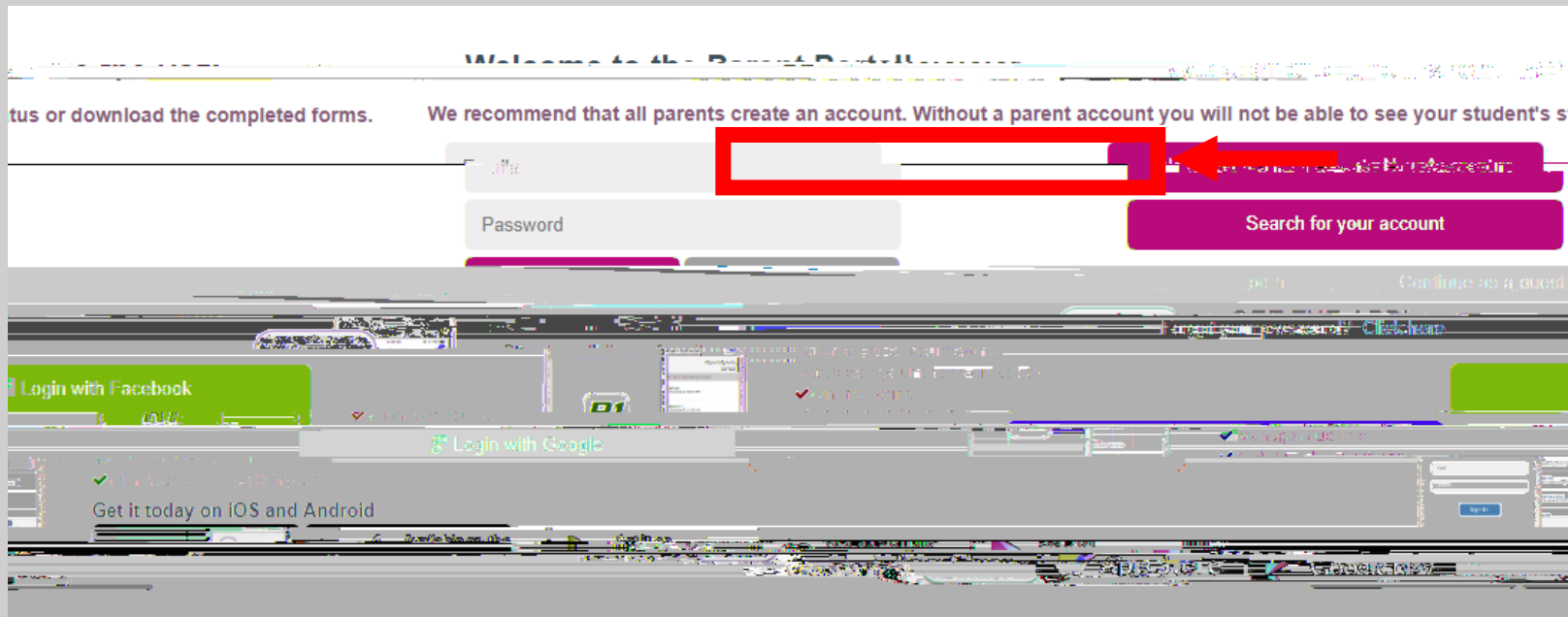
If you already have a Parent Account, you may use your credentials to login.

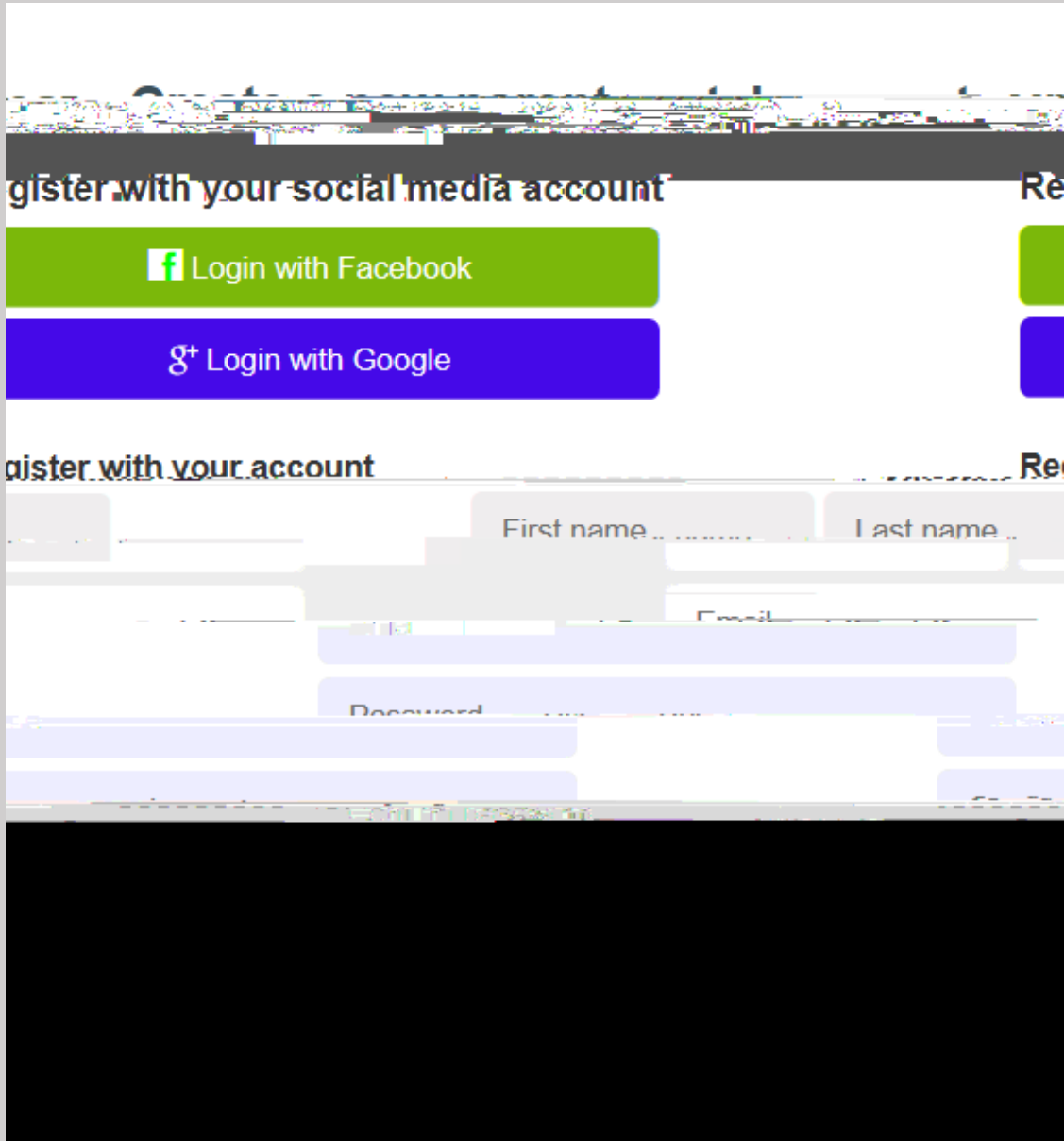
Search for your account

if you have already registered.

Click here

-set password link.





If you would like to use your Facebook or Google Plus credentials to create your parent account, select the appropriate icon to register.

If you do not want to use Facebook or Google Plus, you may register for your account by entering your First Name, Last Name, and Email Address

Create a Password and confirm the password
(Passwords must be at least 6 characters long)

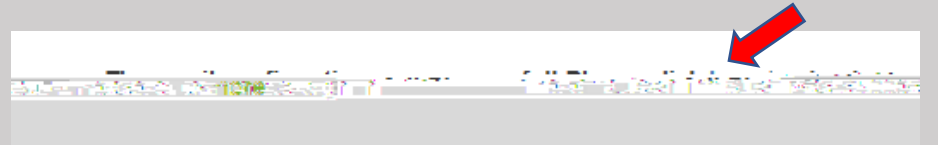
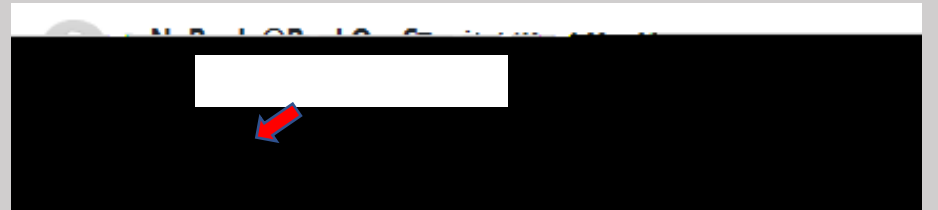
Select Register

After entering your information and selecting Register you will be sent a confirmation email.

If you do not receive a confirmation email, please check your junk/spam folders or email support@rankonesport.com to have your email address verified.

Click on the link in the email to continue.

The link will redirect your web browser. Click the link to sign into your parent account.



If you created your account with email, enter your Email Address and Password and select Sign In

If you used Facebook or Google Plus to create your account, select the appropriate icon to Sign In

The image shows a login interface with the following elements:

- Two lines of text at the top: "If you created your account with email please sign in below:" and "If you created your account with a social media account please select the appropriate icon".
- An email input field containing "example@email.com" with a label "Email:" to its left.
- A password input field with masked characters "....." and a label "Password:" to its left.
- The word "Or" centered between the email and password fields.
- A green button with a Facebook "f" icon and the text "Log In".
- A red button with a Google Plus "g+" icon and the text "Log In".
- A green button with the text "Sign In".
- A red arrow pointing left towards the "Sign In" button.
- At the bottom, there are two links: "Forgot your password?" and "Create a new account?".

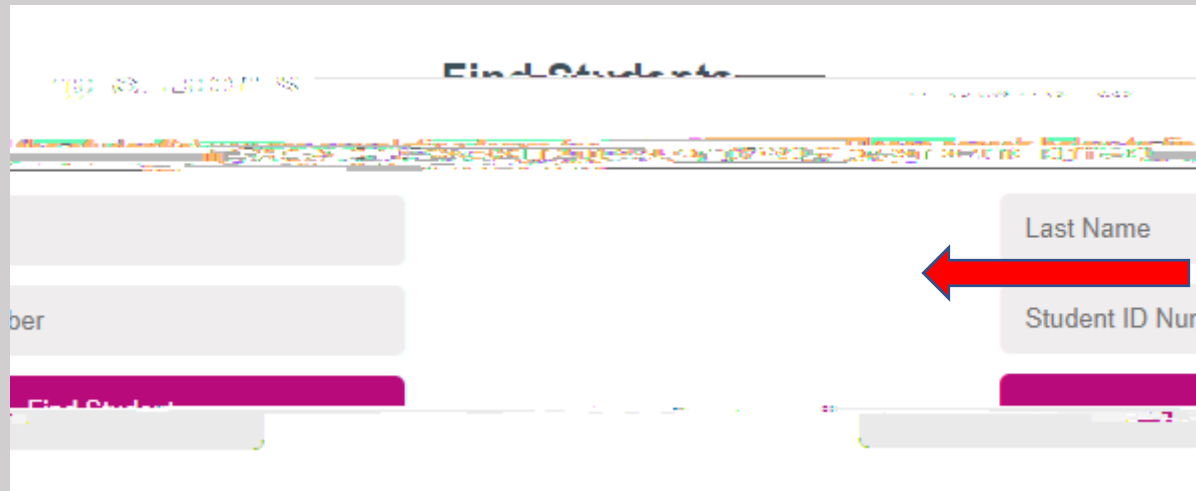
You will then link your student to your account.

(If you have multiple children you will have the opportunity to link multiple students to your account)

*Note: Some schools will require one of these three options to claim your student:

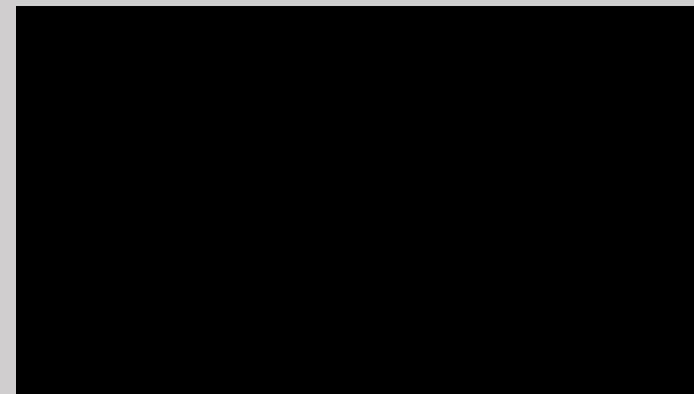
- Last Name and Student ID Number
- Birth Date and Student ID Number
- First Name, Last Name, and Birth Date

Enter the information requested and select Find Student



The image shows a screenshot of a web form titled "Find Students". The form contains several input fields. A red arrow points to the "Last Name" field, which is the first field in the second row. Below the "Last Name" field is a "Student ID Number" field. At the bottom of the form, there is a purple button labeled "Find Student".

You will see your student linked to your account. To add another child to your account select **Find Another Student**



You will see 2 sections:

1. Paper Documents
2. Electronic Documents

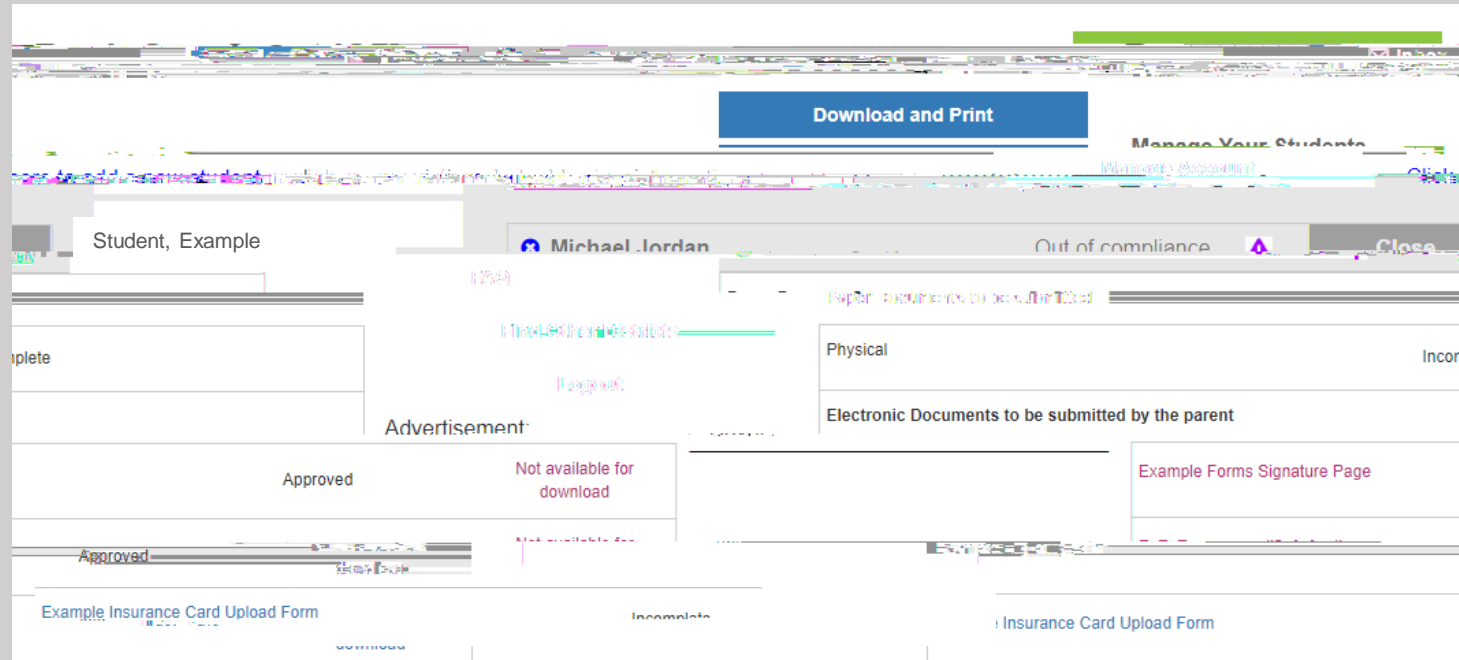
To print a blank Physical form or other printable documents, **Download and Print** tab on the right side.

In most cases printable forms such as the Physical should be turned into the school manually. However, some schools may allow you to upload these documents to an electronic form **Physical Upload Form** this option, it will appear under the Electronic Forms section.

To complete the electronic forms, click on the first blue link to

Note*: Some schools may require multiple forms to be completed.

If you have any questions related to the



Additional Features inside your Parent Account include:

Inbox

Printable Documents