
The Conroe Independent School District (hereinafter referred to as “the District”) agrees to allow you/your organization (hereinafter referred to as “the Lessee”) use of the District facility requested in your application at the date and time set out in the application, subject to the following Terms and Conditions:

1. Lessee shall pay the designated rental fee as determined by the District based on what special services, equipment, or staff, the District determines are required for Lessee’s use of the facility. Rental fees include all costs associated with use, supervision by District staff, and cleanup costs at the facility. The rental fee does not include the use of District technology equipment or resources, including access to the District’s network, with the exception of limited “guest access” which may be available.

2. If a deposit is required, the deposit will be refunded if the premises are left in a condition satisfactory to the District.

3. Payment of rental fees and deposit (if applicable) must be made payable to the Conroe Independent School District online at

-
- a. Lessee must secure written approval prior to moving any school owned equipment (including a piano), or before installing any scenery, or decorations.
 - b. Rental charges apply to all uses by Lessee of the facility including rehearsals.
 - c. Additional charges will be assessed for operators of the light and sound systems. Operators of these systems are assigned by District personnel.
 - d. No food or drinks are allowed in the auditorium at any time.

10. If Lessee's use of the facility includes a **kitchen** additional charges will be assessed.

11. If Lessee's use of the facility includes **athletic facilities** such as gyms, Lessee must:

- a. Ensure that only non-marking rubber soled shoes are allowed on gym floors.
- b. Prohibit food or drinks in the gym unless written permission is granted by the campus administration.

12. Lessee is responsible for restoring the facility to the condition observable prior to Lessee's use. Lessee accepts full responsibility for protecting school property and equipment and assumes any and all liability for repairs or replacement or for any damage done to buildings, equipment, or other school property used by the Lessee. No alteration of the premises is allowed without written approval from the campus administration, including affixing objects to the walls or storing items at the campus.

13. Lessee also assumes full responsibility for the conduct of any and all persons using the facility during the rental period.

14. Lessee agrees to assume all liability and hold harmless and indemnify the District, its Board members, employees, and agents from any and all liability arising out of Lessee's use of District facilities.

15. Lessee must furnish a certificate of Commercial General Liability insurance coverage against claims for bodily injury or death and property damage occurring in or upon the premises for the entire term of the event and must name the District as an additional insured on the policy. Limits may not be less than \$500,000 per occurrence, and \$500,000 aggregate.

16. Lessee understands and accepts that the District's insurance provides no coverage for the Lessee or any other user other than the District.

17. Lessee must exercise due diligence to not send employees or volunteers to work inside any District building(s) or at any District facility if they have a conviction or a history of deferred adjudication for any crime that may pose a serious potential risk of injury to students or other persons working in or visiting in the building(s). It is the Lessee's responsibility to determine the best way to exercise that due diligence.

18. Lessee's failure to comply with these Terms and Conditions may result in cancellation of Lessee's use of the facility and ineligibility to rent District facilities.